

W. 10. B. 1.

AGENDA COVER MEMO

AGENDA DATE: November 3, 2004
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Rob Rockstroh



AGENDA TITLE: ORDER _____ / IN THE MATTER OF DELEGATING
AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN A
CONTRACT AMENDMENT WITH DEPAUL INDUSTRIES IN THE
AMOUNT OF \$36,000 FOR THE PERIOD JULY 1, 2004
THROUGH JUNE 30, 2005

I. MOTION

ORDER _____ / In the Matter of Delegating Authority to the County Administrator to Sign a Contract Amendment with DePaul Industries in the Amount of \$36,000 for the Period July 1, 2004 through June 30, 2005.

II. ISSUE OR PROBLEM

DePaul Industries was awarded a contract on November 1, 2003 in the amount of \$24,000 to provide security services at Lane County Mental Health under the Products of Disabled Individuals Act. A contract amendment in the amount of \$36,000 is required to continue providing these security services and is beyond the delegated authority of the County Administrator.

III. DISCUSSION

A. Background/Analysis

Lane County Mental Health has historically contracted for unarmed security services at its clinic facility. In May of 2003, letters of interest were solicited for these security services. DePaul Industries submitted a letter of interest requesting that security services for Lane County Mental Health be negotiated under the Products of Disabled Individuals Law Act passed by the Oregon Legislature in 1977. ORS 279.015 statutorily exempts Qualified Rehabilitation Facilities (QRF) from the competitive bid process, and ORS 279.835-855 outlines the purpose and process under which the law operates.

A contract was awarded to DePaul Industries in the amount of \$24,000 for security services from November 1, 2003 through June 30, 2004. A contract amendment to continue to provide for these security services for the period

July 1, 2004 through June 30, 2005 in the amount of \$36,000 is beyond the signature authority of the County Administrator

C. Alternative / Options

1. To delegate authority to the County Administrator to sign a contract amendment with DePaul Industries in the amount of \$36,000 for the period July 1, 2004 through June 30, 2005. This will allow DePaul Industries to continue to provide security services at Lane County Mental Health.
2. Not to delegate Authority to the County Administrator to sign a Contract amendment with DePaul Industries in the amount of \$36,000 for the period July 1, 2004 through June 30, 2005. Lane County Mental Health will not be able to provide security services for clients at its clinic facility.

D. Recommendation

To approve the motion stated above.

E. Timing

The contract will be executed upon Board approval.

IV. IMPLEMENTATION / FOLLOW-UP

Upon Board approval, the Department of Health & Human Services will forward the contract to the County Administrator for signature. The effective date is July 1, 2004 through June 30, 2005.

V. ATTACHMENT

Board Order

Admin \ Marcia \ MH Board Orders -- DePaul Industries

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION) ORDER _____ / IN THE MATTER OF DELEGATING
AND ORDER:) AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN A
) CONTRACT AMENDMENT WITH DEPAUL INDUSTRIES IN THE
) AMOUNT OF \$36,000 FOR THE PERIOD JULY 1, 2004 THROUGH
) JUNE 30, 2005

WHEREAS, DePaul Industries was awarded a contract to provide security services at Lane County Mental Health pursuant to the Products of Disabled Individuals Act passed by the Oregon Legislature in 1977; and

WHEREAS, a contract amendment is required to continue to provide security services for the period July 1, 2004 through June 30, 2005; and

WHEREAS, the contract amendment is beyond the signature authority of the County Administrator.

NOW THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners delegate authority to the County Administrator to sign a Contract amendment with DePaul Industries in the amount of \$36,000 for the period July 1, 2004 through June 30, 2005.

DATED this ____ day of November 2004

Bobby Green, Sr., Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 10/25/04 lane county
[Signature]
OFFICE OF LEGAL COUNSEL